

Board Meeting Minutes

February 16, 2022

Liberty High School

at: 1300 E. Cedar St
Globe AZ 85501

This meeting was conducted in-person and via ZOOM video conference.

A-Call to Order:

Meeting was called to order at 4:03 PM by J. Tretow, President.

B-Roll call was taken:

Present:

1. Jackie Tretow - President
2. Kay Ratcliff – Vice-President
3. Robert Pastor – Recording Secretary
4. John Stemm
5. Lorraine Reves
6. Jerry DeRose (via phone)
7. Colleen DeRose

C-Welcome Visitors: Janis Bentz, Dave Franquero

D-Approval of Corrected Minutes January 19, 2022;

Motion made by Robert Pastor; second was made by Colleen DeRose. Motion passed 7-0.

E-Communication to the Board

Director reports; ADE/ADM audit settlement signed by both parties. ASBCS reviewed new governing board member documents which need correction and resubmission; issue of operational non-compliance; discussion.

F-Call to the Public

Ms. Bentz addresses Board with her concerns on staff morale, personal time during lunch break and her communication with the Director. She references email dated February 10th.

Director provided copy of email in Board packet. Mrs. DeRose suggests that this matter be discussed further under Section L, Executive Session; Ms. Bentz agrees.

H-Consent

Payroll and expenditures available for review and signatures.

G-Director Report for 2/16/22: See attached document; Events/Considerations – Director Reports

- COVID 19 Report Updates; discussion
- Impact Aid Participation and Discussion Reports for January, 2022 – review and discussion
- Achievement test scheduling
- Grants and Funding; discussion
- Salary schedule/contracts; discussion
- Need for Vice-President nominations; discussion
- Graduation scheduled; discussion

I-Old or Unfinished Business

1. Board Member Kay Ratcliff resignation approval effective February 17, 2022. Motion made by Colleen DeRose. Second made by Robert Pastor. All in favor; motion passed 6-0; Kay Ratcliff abstain.

J-New Business

1. LHS Board Vice-President nomination/approval; President Tretow opens call for nominations. Robert Pastor nominates Colleen DeRose. President Tretow calls for other nominations; none presented. President Tretow closes call for nominations. Motion to approve was made by Robert Pastor. Second made by Lorraine Reves. All in favor; motion passed 5-0. Colleen and Jerry DeRose abstain.
2. Approval of 2022-23 Employment Contracts
 - a. Director submits letter of resignation as Director of Liberty High School. Discussion only; no action at this time.
 - b. Teacher contracts – Director presents proposed salary schedule (attachment); Board discussion. No contract proposal for Bentz; Palmer, no action; 2 new proposals for future teacher positions; returning teacher proposals for Bolinger (part-time), Ellison, Goff and Speer; discussion. Motion to approve was made by Colleen DeRose. Second was made by Kay Ratcliff. All in favor; motion passed 6-0; Lorraine Reves abstain.
 - c. Admin (Certified); Director presents (attachment); Board discussion – Director proposes a part-time administrative contract position to provide services to assist new Director. Funding relief to be obtained through SRSA. Motion to approve made by Robert Pastor. Second made by Kay Ratcliff. Motion passed 6-0; Lorraine Reves abstain.

- d. Admin (Classified); Director presents (attachment); Board discussion. Ms. Stevens is a part-time position; MJ Reyes assignment (IT/Aide/Driver-FT) clarified by Director. Transportation proposal presented if school can fill this position; returning admin assistants, Maxfield, Vigil and M Reyes proposed. Motion to approve was made by Colleen DeRose. Second was made by Robert Pastor. All in favor; motion passed 7-0.
3. Approval of 2022-23 Starting Salary Schedule; Director presents proposed Certified Teaching/Administration/Classified salary schedule (attachment). Board discussion. Motion to approve was made by Colleen DeRose. Second was made by Robert Pastor. All in favor; motion passed 7-0.
4. Approval of current year contract for aide/paraprofessional. See approved contract MJ Reyes prior discussion by Board and Director. Motion to approve was made by Robert Pastor. Second was made by Kay Ratcliff. All in favor; motion passed 7-0.
5. Approval of Correction in 2021 AFR. Director updates Board on page 7; cells C5 and C7 should be 0, and cells on same page D5 and D7 should read \$181,980. Discussion. Motion to approve was made by Robert Pastor. Second was made by Jackie Tretow. All in favor; motion passed 7-0.
6. Approval for Correction of Documents for new Board member submittal to ASBCS. Director informs Board of required process. January minutes, Declaration of Consistency and Declaration of Payment, Benefit or Consideration was corrected; Future ACC filing must be completed after ASBCS approval. Motion to approve was made by Robert Pastor. Second was made by Lorraine Reves. President Tretow performs roll call Board vote to accept David Franquero as Board Member.
Jackie Tretow – yes; Colleen DeRose – yes; Robert Pastor – yes; Kay Ratcliff – yes; John Stemm – yes; Lorraine Reves – yes; (via phone) Jerry DeRose – yes. Mr. Franquero approved and motion passed 7-0.

Meeting Adjourned – Next Board meeting will be held Wednesday, March 23, 2022 at 4 PM. Adjournment at 5:18 PM; motion made by Kay Ratcliff; second by Colleen DeRose. Motion passed 7-0.

L-Executive Session

- Board President Jackie Tretow called Board into executive session at 5:20 PM. Minutes sealed. Board adjourned from Executive Session at 5:45 PM.