

Liberty High School Board Minutes, January 18, 2023

A. Call to Order: 4:02 pm by President Colleen DeRose.

B. Roll Call: Present; Colleen DeRose, President; David Franquero, Vice-President; Robert Pastor, Secretary; Abigail Jennex, Member/Director; Cindy Smith, Member/Director.

Absent; Jerry DeRose, (Voting Proxy given to Colleen DeRose).

C. Welcome Visitors; Karen Calloway (status on becoming a Board member? Charter Governance request resubmitted 12/9/22-currently still in administrative review).

D. Approval of December 14, 2022 minutes; Item tabled. Board President request Director's to include minutes of October 16 and Nov. 16, 2022 for Board review/approvals at February meeting.

E. Communication to the Board; Director Smith reports on communication from ADE/Charter Board and Arizona State Treasurer " Pooled Collateral Statement ". Including " Notice of Distribution "; CHART, CSITE and IIFND funds.

F. Call to Public; Impact Aid Input. No comments received. See addendum Agenda.

G. Director Report; See attached document. Director Smith and Jennex reports;

1. Student enrollment actual count is 68.

2. Equalization: Discussion; Ms. Jennex informs Board of reduced amount. She is reviewing attendance and homebound student counts. Adjustments will impact funding.

3. First Interstate Bank Account; Correct date of Director Account Report is " As of 1/15/2023". Discussion of the Adult Account to fund staff duties in Adult Program. Ms. Jennex will be responsible for Adult Program fund distribution.

4. Events/Consideration; Discussion only of agenda items J1; J2; J3; J4; J5, J8.

a. Director Jennex provides a letter being sent to all parents of students that informs of the new phone number to call or text the school. Included with letter will be school business card with correct contact information. This is a process improvement.

b. E-Rate -USAC EPC discussion; Previous company did not complete the job or install said equipment. Director Smith will be getting new bids to install/update internet system.

c. Director Smith briefs Board on the Impact Aid Grant System Parent Survey.

d. Credit Summary and SIS Update; Director Jennex addressed her review of records and time involved in this process. Every student file needs to be audited to bring records current. Discussion; President DeRose has volunteered to help work thru this task.

e. Director Jennex briefs Board on student vaping incident.

H. Consent; Payroll, Expenditures; Board signatures required.

I. DeHardt consultation proposal; tabled, no action.

J. New Business; Information/Action Items; Approval/Not-Approve/Table;

1. Extension of Commercial Lease; Discussion; Include both Liberty Director's names on contract signature sheet. Lease amount is \$2,800 per month. Motion to approve Commercial Lease with Holy Angles Roman Catholic Church -Globe by Robert Pastor. Second by David Franquero. Motion passed 6-0.

2. Retroactive Grant Re-allocations; Discussion; Director Smith provides email from Lorraine Reves laying out breakout on salary re-allocations of ESSER and SRSA. Motion to approve Grant Re-allocations by David Franquero. Second by Robert Pastor. Motion passed 6-0.

3. Science Instructor Contract; Discussion; Motion to approve a contract to Mr. K. Ziegler, not to exceed \$21,375.00 for the remaining 2022-2023 school year, by Robert Pastor. Second by David Franquero. Motion passed 6-0.

4. Contract Amendments; Discussion; Abigail Jennex makes a motion to increase Mario J. Reyes current contract by \$3,042.65 for Teacher Aide/IT/Van Driver at Liberty High School. The existing contract amount will be \$25,362.65 to June 30, 2023. Second by Robert Pastor. Motion passed 6-0.

5. Work Experience Policy and attached request form. Discussion; Director Jennex provides a new policy to be added. This change is to address an audit concern. Motion to add Student Work Experience Credit Policy by David Franquero. Second by Cindy Smith. Motion passed 6-0.

6. Substitute Pay Rate; Discussion; Director Jennex provides and recommends a 2022/2023 Substitute Pay scale. Pay scale from Globe Schools is shared as a guideline. Motion to approve Substitute Pay Rates Scale; Emergency Substitute , \$15 per-hour; Regular Substitute, \$16 per-hour; ASRS Retiree Substitute, \$18 per hour. Motion by Robert Pastor. Second by Abigail Jennex. Motion passed 6-0.

7. Course Proficiency Policy Modification; Discussion; Director Jennex briefs Board on recommended policy addition "Liberty High School Proficiency Policy" . Motion to approve Course Proficiency Policy Modification by Cindy Smith. Second by Robert Pastor. Motion passed 6-0.

8. 2023-2024 Liberty High School Calender; Discussion; President DeRose request Director's review and correct calendar, bring back to Board at next meeting for review and approval Tabled, no action.

L. Executive Session; No action

M. Personnel; No action

N. Adjournment; 5:47 pm. Next meeting: February 15, 2023 @ 4pm.