

Board Meeting Minutes

November 16, 2022

Liberty High School

at: 1300 E. Cedar St
Globe AZ 85501

A-Call to Order

Meeting was called to order at 4:00 PM by C DeRose, President.

B-Roll call was taken:

Present:

1. Colleen DeRose, President
2. David Franquero, Vice-President
3. Robert Pastor, President
4. Jerry DeRose, Member
5. Kathy Bolinger, Interim Acting Director
6. Daphne Stevens, Interim Acting Director

Absent:

C-Visitors: C. Fisher-Smith, A. Jennex, K. Caraway

D-Approval of Minutes

October 26, 2022 – Special Meeting; J. DeRose notes in section J-c; word “explode” needs correction to read “explore”. Motion to approve the October 26, 2022 minutes with correction was made by Jerry DeRose, second was made by Robert Pastor. Motion passed 3-0, D. Franquero abstain. Discussion; October 12, 2022 meeting is pending approval.

E-Communication to the Board

Colleen DeRose makes note that there is a Director Report template available to staff to make reporting organized. Discussion.

F-Call to the Public

R. Pastor mentions recent election and Governor Elect is proactive for education, which is good for schools. Thanks to everyone who voted.

H-Consent

Signatures; Payroll, Expenditure



G-Director Report

1. Actual Count: 64; Discussion – the current count may be changing due to recent disciplinary action.
 - a. Mrs. Bolinger informs the Board of a diversion program that disciplinary students can participate. A. Jennex will work with this program as well.
 - b. Mrs. Bolinger updates the Board about training for staff to address current drug culture and behavior of students. Procedures have been implemented to control restroom use by students.
 - c. Discussion of proper procedures staff must follow. Mr. DeRose stressing proper documentation when directing staff.
 - d. Janitorial position; Ms. Stevens reports current janitor is on leave due to injury. Discussion; no action.
2. Equalization: D. Stevens provides current banking statements.
 - a. Basic Checking - \$ 940.25
 - b. Classic Business - 10,894.23
 - c. Community Checking - 227,384.09
 - d. Business Money Market - 141,038.74

TOTAL DEPOSIT ACCOUNTS \$ 380,257.31

I-Old or Unfinished Business – President C. DeRose requests Board move to items I-9 and 10 first.

9. Official approval for Cindy Fisher-Smith for:
 - a. Director/Superintendent of Liberty High School
 - b. Charter Representative of Liberty High School
 - c. Liberty High School Governing Board MemberDiscussion; other required notifications and various applications to include Arizona Department of Education Entity Administrator on ADE Connect/Common Logon, and other pertinent requirements from ADE. Approval for Bank signatory and other related functions of the Charter Representative, Superintendent and Director roles are Granted. Motion to approve was made by Jerry DeRose; second made by David Franquero. Motion passed 4-0.
10. Official approval for Abigail Jennex for:
 - a. Director/Superintendent of Liberty High School

- b. Charter Representative of Liberty High School
- c. Liberty High School Governing Board Member

Discussion; other required notifications and various applications to include Arizona Department of Education Entity Administrator on ADE Connect/Common Logon, and other pertinent requirements from ADE. Approval for Bank signatory and other related functions of the Charter Representative, Superintendent and Director roles are Granted. Motion to approve was made by Jerry DeRose; second made by David Franquero. Motion passed 4-0.

Board returns to agenda item I-1;

1. Fall 2022 Longevity Bonuses – Colleen DeRose requests this item be moved to the December meeting. No action.
2. Official approval of new LHS Governing Board member – Karen Caraway; Motion to approve was made by Robert Pastor. Second was made by Jerry DeRose. Motion passed 4-0.
3. Internet access and network upgrade proposal – Discussion; Ms. Stevens informs Board that a vendor will complete an assessment of current internet and connectivity conditions. Upon completion, Directors will report to Board for next action.
4. Communication compensation; Discussion. Due to issues with school internet connectivity and staff having to use their personal cell phones, recommendations to compensate N. Goff, K. Bolinger, D. Stevens, J. Ellison, D. Palmer, J. Speer, MJ Reyes, and M. Halbert, in the amount of \$50 per month for August 2022 through December 2022. The total school payment of compensation is \$2,000. Motion to approve was made by Robert Pastor; second was made by David Franquero. Motion passed 4-0.
5. School Bus Driver training and fees; Discussion; No action at this time.
6. Addition of Discipline Matrix to LHS School Handbook; Discussion. Administration to review and report back to the Board.
7. PowerSchool SIS; Initial product training authorization; Discussion; Board directs Administration to schedule training for new Administration and staff. Director reminds Board to plan on attending Board Training to refresh all members. Motion to approve PowerSchool training for administration and staff was made by Robert Pastor. Second made by Jerry DeRose. Motion passed 4-0.
8. Schedule School Board Work Session; Discussion. No action at this time.

J-New Business

1. Weekly teacher coaching position – short term; Discussion; Mrs. Bolinger informs Board that C. Wickizer has been attending classrooms to provide guidance and training. C. DeRose comments that training should continue. There is importance for staff observations and need to define outcomes. Requested administration to present proposal of a training program to the Board at the next meeting.
2. Approval of Fall Prop 301 & Administrative Bonuses 2022; Discussion.
 - a. Certified staff bonuses from Prop 301 Funds – Jerry Ellison, Noreen Goff and David Palmer each receive \$1,500. Kathy Bolinger receives part-time bonus of \$750. Motion to approve was made by David Franquero; second was made by Jerry DeRose. Motion passed 4-0.
 - b. Administrative staff bonuses from equalization funds – Discussion; Cindy Fisher-Smith and Abigail Jennex receive \$1,500 each. Keziah Maxfield, Annette Vigil, Mario Reyes, Kathy Bolinger (for interim Director duties) receive \$750 each. Jack Speer (part-time), and Michael Halbert (hourly) receive \$375 each. Motion to approve was made by Rober Pastor. Second was made by Jerry DeRose. Motion passed 4-0.
 - c. Business Manager/Teacher bonus; Discussion; Ms. Stevens' bonus includes interim Director duties for \$1,500. Motion to approve was made by Jerry DeRose; second was made by Robert Pastor. Motion passed 4-0.

3. Approval of Impact Aid IPP's for FY 2024 Application – Discussion; Robert Pastor makes note this approval is for policies and procedures for SY 2023-2024. Motion to approve was made by Jerry DeRose. Second was made by Robert Pastor. Motion passed 4-0.

Executive Session

- None.

Personnel

- None

Adjournment

- Meeting adjourned at 5:25 PM. Motion was made by Jerry DeRose. Second made by Robert Pastor. Motion passed 4-0.
- Next Board meeting is scheduled for Wednesday, December 14, 2022, at 4:00 PM.