

Liberty High School

at: 1300 E. Cedar St
Globe AZ 85501

Board Meeting Minutes September 19, 2018

Agenda

- Meeting was called to order at 4:05 pm.

Roll call was taken:

- Present:
 1. Jerry DeRose – Chair
 2. Colleen DeRose
 3. Robert Pastor
 4. Kay Ratcliff
 5. Lorraine Reves
 6. Jackie Tretow
- Absent:
 1. Sara MacDonald

Visitors

- None

Approval of Minutes

- August 15th -- Motion to approve was made by Robert Pastor; second was made by Jackie Tretow. Motion Passed (6-0).

Communication to the Board

- None.

Call to the Public

- Discussion on current charter school operations as reported in State news.

Director Report

- Enrollment Count: 89
- Equalization: \$59,279.97
- Director's Report: See Report on 2nd page

Consent

- Signatures.

Old or Unfinished Business

- Resignation --- Mrs. Reves presents resignation for Mr. Imhoff. Motion to accept was made by Robert Pastor; second was made by Jerry DeRose. Motion passed (6-0).
- New Hires ---
 - Mrs. Reves presents part-time contract for Mr M. Halbert. Discussion of duties and pay. Motion to approve was made by Jackie Tretow; second was made by Kay Ratcliff. Motion passed (6-0).
 - Mrs. Reves presents part-time Custodian contract for Mr G. Wilson. Discussion of duties and pay. Motion to approve was made by Kay Ratcliff; second was made by Robert Pastor. Motion passed (6-0).

New Business

- 2018-19 Budget Revision 2 --- FY2018 AFR
 - Mrs. Reves makes report. Discussion on input errors that are corrected. Motion to pass was made by Colleen DeRose; second was made by Kay Ratcliff. Motion passed (6-0).
 - Mrs. Reves presents 2018 AFR to the Board. Discussion. Motion to pass was made by Robert Pastor; second was made by Jackie Tretow. Motion passed (6-0).
- Sick Leave-Policy revision --- See Attached Handout. Revision is highlighted in yellow. Mrs. Reves reports changes are recommended from September 2018 Audit. Discussion. Motion to approve was made by Kay Ratcliff; second was made by Jerry DeRose. Motion passed (6-0).
- Employee length of Service Bonuses --- Mrs. Reves presents spreadsheet of qualified staff, their service years, and bonus amounts. See attachment. Discussion.

- Motion to approve was made by Colleen DeRose; second was made by Jerry DeRose. Motion passed (5-0, 1-Abstaintion - Mrs. Reves).
- Motion to award Service bonus was made by Jackie Tretow; second was made by Jerry DeRose. Motion passed (5-0, 1-Abstaintion - Mrs. Reves).
- Discussion of employees with 2nd job --- Discussion. Staff are paid per contract total number of days for the contract year. Two admin staff do have a second job. Director will oversee the current process. Will monitor to provide guidance to board for 2019 contracts. No action by the board at this time.

Executive Session

- None.

Personnel

- None.

Adjournment

- Made at 5:10 pm. Motion to adjourn was made by Kay Ratcliff; second was made by Robert Pastor. Motion Passed (6-0).
- Next Board meeting scheduled for Wednesday, October 17th, at 4 pm.